



Moldova

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM: Book shops/ book sellers	DATE: 19 October 2010
	REFERENCE: RfQ10/00250

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 10 November 2010.**

Item	ISBN	Description	Q-ty
1.	0194715094	New Headway Elementary (3rd Edition) Student's Book, <i>Soars, J & Soars, L</i>	30
2.	0194715140	New Headway Elementary (3rd Edition) Class Audio CD, <i>Soars, J & Soars, L</i>	6
3.	0194715124	New Headway Elementary (3rd Edition) Teacher's Book, <i>Soars, J & Soars, L</i>	1
4.	0194715108	New Headway Elementary (3rd Edition) Workbook with Answer Key, <i>Soars, J & Soars, L</i>	30
5.	019471585X	New Headway Pre-Intermediate (3rd Edition) Student's Book, <i>Soars, J & Soars, L</i>	1
6.	0194715884	New Headway Pre-Intermediate (3rd Edition) Teacher's Book, <i>Soars, J & Soars, L</i>	2
7.	0194715868	New Headway Pre-Intermediate (3rd Edition) Workbook with key, <i>Soars, J & Soars, L</i>	30
8.	0194715906	New Headway Pre-Intermediate (3rd Edition) Class Audio CD, <i>Soars, J & Soars, L</i>	1
9.	0194387593	New Headway Intermediate (3rd Edition) Class Audio CDs, <i>Soars, J & Soars, L</i>	1
10.	019438750X	New Headway Intermediate (3rd Edition) Student's Book, <i>Soars, J & Soars, L</i>	30
11.	0194387534	New Headway Intermediate (3rd Edition) Teacher's Book including Tests, <i>Soars, J & Soars, L</i>	1
12.	0194387569	New Headway Intermediate (3rd Edition) Teacher's Resource Book, <i>Castle, M, Uribe, M, Soars, L & J</i>	1
13.	0194387542	New Headway Intermediate (3rd Edition) Workbook with Answers, <i>Soars, J & Soars, L</i>	30
14.	0194393070	New Headway Upper Intermediate (3rd Edition) Class Audio CDs (2), <i>Soars, J & Soars, L</i>	1
15.	0194392996	New Headway Upper Intermediate (3rd Edition) Student's Book, <i>Soars, J & Soars, L</i>	30
16.	0194393003	New Headway Upper Intermediate (3rd Edition) Teacher's Book, <i>Soars, J & Soars, L</i>	1
17.	0194393011	New Headway Upper Intermediate (3rd Edition) Workbook with Answer Key, <i>Soars, J & Soars, L</i>	30
18.	0194581780	New Headway Video Beginner Student's Book, <i>Murphy, John</i>	2
19.	0194581799	New Headway Video Beginner Teacher's Book, <i>Murphy, John</i>	2
20.	0140815627	Have Fun with Vocabulary!: Quizzes For English Classes, <i>Barnes, A, Hines, J, Weldon, J</i>	3
21.	1901659585	Check your Vocabulary for Military English, <i>Bowyer, R</i>	3

22.	0194535843	Quick Placement Test: 250 user CD-ROM Pack	3
23.	1405852275	New Cutting Edge Elementary Student's Book with CD-ROM, <i>Cunningham, S et al</i>	62
24.	1405843489	New Cutting Edge Elementary Teacher's Book with Test Master CD-ROM (New Edition), <i>Moor, P, Cunningham, S & Eales, F</i>	6
25.	0582825032	New Cutting Edge Elementary Workbook with Answer Key, <i>Moor, P, Cunningham, S & Eales, F</i>	60
26.	1405852283	New Cutting Edge Pre-Intermediate Student's Book with CD-ROM, <i>Cunningham, S et al</i>	62
27.	1405883669	New Cutting Edge Upper Intermediate Pack (Student's Book with CD-ROM & Workbook with Key), <i>Cunningham, S et al</i>	2
28.	0194355004	Making Headway: Everyday Listening and Speaking: Pre-Intermediate, <i>Sarah Cunningham, Peter Moor</i>	2
29.	0582825113	New Cutting Edge Pre-Intermediate Workbook with Answer Key, <i>Cunningham, S, Moor, P & Comyns Carr, J</i>	60
30.	1405843497	New Cutting Edge Pre-Intermediate Teacher's Resource Book with Test Master CD-ROM, <i>Cunningham, S et al</i>	6
31.	0003750299	Collins COBUILD English Dictionary, <i>Henry H, Jr Collins, Harper Collins</i>	5
32.	0130207977	Speech Communication Made Simple: A Multicultural Perspective, <i>Dale, D, Wolf, J, C</i>	3
33.	0435250884	Word Games with English: Teachers' Resource Book 1, <i>Howard-Williams, D, Herd, C</i>	3
34.	0435250906	Word Games with English: Teachers' Resource Book 3, <i>Howard-Williams, D, Herd, C</i>	3
35.	1843253720	Grammarway: Student's Book Level 1, <i>Jenny Dooley, Virginia Evans</i>	31
36.	1903128854	Reading and Writing Targets 2: Teacher's Book, <i>Jenny Dooley, Virginia Evans</i>	2
37.	184216368X	Grammarway: With Answers Level 4, <i>Jenny Dooley, Virginia Evans</i>	4
38.	1903128846	Reading and Writing Targets 2: Student's Book, <i>Jenny Dooley, Virginia Evans</i>	2
39.	1842163671	Grammarway: With Answers Level 3, <i>Jenny Dooley, Virginia Evans</i>	30
40.	1842163663	Grammarway: With Answers Level 2, <i>Jenny Dooley, Virginia Evans</i>	30
41.	190312882X	Reading and Writing Targets: Level 1, <i>Jenny Dooley, Virginia Evans</i>	2
42.	0194314278	Oxford Practice Grammar: With Answers, <i>John Eastwood</i>	6
43.	052169373X	English Pronunciation in Use Elementary with Answers, Audio CDs (5) and CD-ROM, <i>Donna, S & Marks, J</i>	5
44.	0521687527	English Pronunciation in Use Intermediate with Answers, Audio CDs (4) and CD-ROM, <i>Donna, S & Hancock, M</i>	2
45.	0521665663	Grammar in Practice 2 (Elementary), <i>Gower, Roger</i>	7
46.	0521665760	Grammar in Practice 1 (Beginner), <i>Gower, Roger</i>	2
47.	0435250183	Play Games with English Teacher's Resource Book 3, <i>Granger, C, Plumb, J, Covill, C</i>	3
48.	0435250175	Play Games with English Teacher's Resource Book 2, <i>Granger, C, Plumb, J, Covill, C</i>	3
49.	0435250167	Play Games with English Teacher's Resource Book 1, <i>Granger, C, Plumb, J, Covill, C</i>	3
50.	0521633648	Personalizing Language Learning, <i>Griffiths G. & Keohane, K.</i>	2
51.	1405815612	Total English Elementary Student's Book with DVD, <i>Foley, M & Hall, D</i>	2
52.	1405819847	Total English Elementary CD-ROM, <i>Foley, M & Hall, D</i>	2
53.	140582008X	Total English Elementary Workbook with Answer Key and CD-ROM, <i>Foley, M & Hall, D</i>	2
54.	0521667852	Teaching Large Multilevel Classes, <i>Hess, Natalie</i>	4

55.	0521668085	Cambridge First Certificate Listening and Speaking Student's book, <i>Sue O'Connell, Louise Hashemi</i>	2
56.	0521779839	Cambridge First Certificate Listening and Speaking Teacher's book, <i>Sue O'Connell, Louise Hashemi</i>	2
57.	0521006511	Games for Vocabulary Practice, <i>Felicity O'Dell, Katie Head</i>	3
58.	0582427835	Instant Lessons: Elementary 1, <i>Howard-Williams, D, Watcyn-Jones, P, Dr Woods, E</i>	2
59.	0582451450	Instant Lessons: Advanced 3, <i>Howard-Williams, D, Watcyn-Jones, P, Dr Woods, E</i>	2
60.	0175556954	Elementary Communication Games, <i>Hadfield, Jill</i>	1
61.	0582465648	Grammar Games and Activities: 2, <i>Deidre Howard-Williams</i>	3
62.	0582514630	Pair Work 1 Elementary-Intermediate, <i>Walcyn-Jones & Howard-Williams</i>	3
63.	0582514614	Pair Work 1 Upper Intermediate - Advanced, <i>Walcyn-Jones & Howard-Williams</i>	3
64.	0521318378	English for Specific Purposes, <i>Hutchinson, Tom & Waters, A.</i>	5
65.	1556195214	The BBI Dictionary of English Word Combinations, <i>Benson, M, Benson, E, Ilson, R</i>	6
66.	058240018X	Grammar and Vocabulary for First Certificate with Answer Key, <i>Prodromou, Luke</i>	2
67.	0521606217	Business Vocabulary in Use Elementary, <i>Mascull, Bill</i>	6
68.	0521775299	Business Vocabulary in Use Intermediate, <i>Mascull, Bill</i>	6
69.	0521540704	Business Vocabulary in Use Advanced, <i>Mascull, Bill</i>	6
70.	0521599571	English Vocabulary in Use. Elementary, <i>Michael McCarthy, Felicity O'Dell</i>	6
71.	0521664357	English Vocabulary in Use. Upper Intermediate, <i>Michael McCarthy, Felicity O'Dell</i>	6
72.	0521653975	English Vocabulary in Use. Advanced, <i>Michael McCarthy, Felicity O'Dell</i>	6
73.	0521649900	Teaching Adult Second Language Learners, <i>McKay, H. & Tom, A.</i>	3
74.	0435296426	Survival English: Students' Book: International Communication for Professional People, <i>Peter Viney, John Curtin</i>	3
75.	0521755484	English Grammar in Use Supplementary Exercises With Answers, <i>Hashemi, L, Murphy, R</i>	2
76.	0521010802	Vocabulary in Practice 1 (Beginner), <i>Pye, Glennis</i>	7
77.	0521010829	Vocabulary in Practice 2 (Elementary), <i>Pye, Glennis</i>	7
78.	0194371948	RBT Cultural Awareness, <i>Tomalin, Barry and Stempleski, Susan</i>	2
79.	0521287812	Teaching Listening Comprehension, <i>Ur, Penny</i>	2
80.	0521397812	Five-Minute Activities: A Resource Book of Short Activities, <i>Penny Ur, Andrew Wright</i>	3
81.	0521533406	Intercultural Resource Pack: Intercultural communication resources for language teachers, <i>Derek Utley</i>	3
82.	1405007699	Language Practice Teacher's Test CD, <i>Michael, Vince</i>	2
83.	1405007648	Elementary Language Practice: With Key, <i>Michael Vince, Kevin McNicholas</i>	10
84.	1405007680	Intermediate Language Practice: With Key, <i>Michael Vince, Paul Emmerson</i>	10
85.	1405007664	First Certificate Language Practice: With Key, <i>Michael Vince, Paul Emmerson</i>	10
86.	0194572226	Handshake: Workbook: A Course in Communication, <i>Peter and Karen Viney</i>	3
87.	0582427851	Fun Class Activities 1, <i>Walcyn-Jones, Peter</i>	5
88.	0582427843	Fun Class Activities 2, <i>Walcyn-Jones, Peter</i>	5
89.	0582465656	Vocabulary Games and Activities 2, <i>Walcyn-Jones, Peter</i>	5

Requirements

QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:

The offer shall comprise the following documents (not subject to return upon evaluation):

- ✓ Language of Offer – English
- ✓ Additional information as requested under the "Please state" section;
- ✓ Quotation in MDL/USD/EUR exclusive of VAT (evaluation will be made in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline);
- ✓ Statement on adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above
- ✓ Certificates of quality

MINIMUM QUALIFICATION REQUIREMENTS:

- ✓ Conformation to the ISBN numbers and Description, listed above
- ✓ Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above.
- ✓ Availability of registration certificate

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: **Uwe Federsel, Chief of Administration**

Signature: _____



DATE: _____

19/10/10

CONTACT PERSONS: Vladimir Babii, Logistics & Admin. Associate/EUBAM (vladimir.babii@undp.org)
Ilihom Muhomediev, Procurement Specialist/EUBAM (ilhom.muhomediev@undp.org)

CONTACT ADDRESS: 131, 31 August 1989 Street, Chisinau, MD-2012

SUBMISSION OF OFFERS:

Offers shall be marked with "**RFQ: English Books for SAC / EUBAM**".

Offers shall reach the UNDP office not later than **10 November 2010, 16:30 (Moldova local time)**.

Offers can be submitted either in hard copy, or electronically.

a) Documents/offers in hard copy need to be addressed to:

**UNDP Moldova,
131, 31 August 1989 Street, MD-2012 Chisinau
Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:
tenders-Moldova@undp.org